

Health and Community Services
Director: Iain MacBeath

Addressee
Address Line 1
Address Line 2
Town/District
County Postcode

Management Board
Health and Community Services
Hertfordshire County Council
County Hall
Hertford, Herts SG13 8DF

Tel: 01992 588 820
Email: steven.lee-foster@
hertfordshire.gov.uk
My ref:
Your ref:
Date: 10 May 2016

Dear *service user*,

When we asked you last year about how you felt about your services most people said they were happy but there were some suggestions for improvement.

We want to work on this but the amount of money the county council receives from central government is reducing and we have to look at ways we can carry on providing activities and the ideas you put forward but with less money.

I am writing to you to let you know there are going to be some changes to day services in the months ahead. These changes are likely to affect your day service in some way.

We want to ensure that everyone can continue to attend a centre but the range and type of activities, and the places services are provided from, are likely to change for some people.

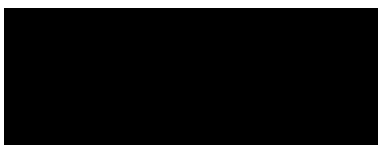
We will need to look at the numbers of staff we have, how we provide meals, the rent we pay for some of our buildings and the number of days we are open.

We are also consulting with our staff at the moment. We will provide more information once we have considered the feedback on our proposals and we welcome any comments you have.

You can email me at the address above or let your Manager know your views and they will pass your comments on to me.

We remain committed to delivering the best possible service to you.

Yours Sincerely



Steven Lee-Foster

Assistant Director, Provider Services, Health and Community Services